



TIME MANAGER PLATINUM

**USER FRIENDLY, RELIABLE
SOFTWARE THAT WILL
ENSURE A SUCCESSFUL
PAYROLL RUN
EVERY TIME**

TECHNICAL SPECIFICATIONS

- True Windows 32/64bit software (SQL Database)
- Multi-User (Access software across network via multiple users)
- Multi-User View Option (Department, Cost Center or Company)
- System Security "Multiple User" Log In and Password protection
- Employee Master File has personnel notes with photo linking option
- Employee Disciplinary and Warnings records – with full reporting
- Employee Training Module
- Driver License Monitoring
- Leave Module "Book your user definable leave in advance "Paid or Un-Paid"
- Employee and Machine costing reports are available
- Employee Rostering with Schedules and hour targets
- Employee's Clocking can be corrected
- Employee's Hours can be adjusted with a "reason code"
- Detailed "Ms-Excel" look-alike clocking and hours editing screen
- Multiple Public Holiday Calendar
- User definable absenteeism codes
- Standard A.W.O.L code for employees with "no clockings" on a "Compulsory Work Day"
- Each Manager can run or print their own reports "View to Screen or Print option"
- User definable system codes (Company, Grades, Occupation, Department)
- Fixed Shifts, Rotating Shifts, Employee Rosters or Auto Shift Detection rules.
- Fixed or Flexible lunch, tea or toilet/smoke breaks
- First & Last clocking option for managers and supervisors
- Comprehensive reporting: All reports can be printed as Hours, Minutes OR Decimals
- Detailed clocking and hours summary reports
- Absenteeism / Late Arrival and Early Departure (Exception reports)
- Absenteeism Trend reports
- Employee, Department and Cost Centre Analysis Reports
- Balancing Reports option
- Reports can be exported to Excel, CSV, HTML and PDF formats for "EMAIL"
- Bulk Clockings and Hours allocation
- Secure Backup and Restore feature (Local or Network drives)
- Time Manager Platinum has 32 standard payroll package exports
- VIP Payroll Business Partner
- User definable payroll periods
- Customised Reports
- Customised payroll exporting
- Automatic Reports engine, emails reports to Managers & Supervisors daily



***Our Locally developed software
is responsible for paying
thousands of employees
locally and internationally.***

***Time Manager's multi-user
platform allows users to
generate reports and meaningful
information with ease***

***ANNUAL LICENSES FEES with
Telephonic & Team Viewer
Support***